



ACADÉMIE
D'AIX-MARSEILLE

*Liberté
Égalité
Fraternité*

COMMENT CRÉER UN CLASSEUR ?

Afin de trier les copies entre
dissertation et épreuve composée



COMMENT CLASSER LES COPIES ?

Cliquer sur
« vue lot »

The screenshot displays a digital workspace for grading. At the top, a toolbar includes a menu icon (highlighted by a yellow circle and callout), settings, and navigation tools. The main area is divided into two columns, each showing a student's work under the heading 'Bandeau anonyme Copie : 5290-005290'. The left column shows a physics diagram of a cylinder with forces and labels such as 'concept présent' and 'Exemple présent'. The right column shows handwritten text with labels like 'Exemple présent'. On the right side, a sidebar provides a summary of scores for 'Classeur : EC B' and 'Copie : 5290-005290', including 'Note appliquée 14 / 20', 'Note 14 / 20', 'Exercice 1 10 / 10', and 'Exercice 2 4 / 10'. A 'Valider' button is located at the bottom of the sidebar.

COMMENT CLASSER LES COPIES ?

1. Activer ou désactiver
les classeurs

The screenshot displays the 'Copies' management interface. On the left, a list of copies is shown with columns for 'Copie', 'Note', and 'Classeur'. The 'Classeur' column contains icons: a pencil for 'Dissertation' and a plus sign for other types. The 'Afficher seulement le classeur' toggle is set to 'OFF'. The main view shows a copy with the title 'Bandeau anonymat' and 'Copie : 5290-005290'. The content area displays a handwritten document with a diagram of a cube and text. The right sidebar shows the 'Copie : 5290-005290' details, including 'Note appliquée' (14 / 20), 'Note' (14 / 20), 'Exercice 1' (10 / 10), and 'Exercice 2' (4 / 10). An 'Appréciation' section is also visible.

2. Cliquer sur le crayon
pour modifier le titre du
classeur